

**CHELMARSH PARISH COUNCIL**

Clerk: Mrs Freda Morris

18 Glebe Drive

Stottesdon

Kidderminster

DY14 8UF

Tele: 01746 718453.

Email: [clerk@chelmarshparishcouncil.gov.uk](mailto:clerk@chelmarshparishcouncil.gov.uk)

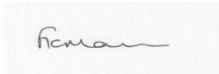
Website: [www.chelmarshparishcouncil.gov.uk](http://www.chelmarshparishcouncil.gov.uk)

Date: 12th May 2025

To: All Parish Council members  
The Public and Press

**Annual Parish Council** meeting will be held on **Tuesday 20<sup>th</sup> May 2025, 7.30pm** in **CHELMARSH PARISH HALL** for the transaction of the business as set out in the agenda below which you are summoned to attend.

Yours sincerely



Mrs F Morris  
Clerk to the Parish Council

**Please allow time to sign your Declaration Of Acceptance of Office prior to the meeting commencing.**

**Agenda:**

- 1) Election of Officers:
  - a) Chairman
  - b) Acceptance of Office by Chairman
  - c) Election of Vice-Chairman
  - d) Acceptance of Office by Vice-Chairman
  - e)SALC Area representatives
- 2) Public time – meeting to be suspended for this item.
- 3) Apologies for absence
- 4) Declaration of Interests  
*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*
- 5) To confirm minutes of the meeting held on 29<sup>th</sup> April, 2025 (copy attached)
- 6) Matters arising from minutes:  
Clerks report.  
Any others.
- 7) Planning applications/refusals:
  - a) Reference: 25/01112/FUL (validated: 21/03/2025)  
Address: The Uplands, Glazeley, Bridgnorth, Shropshire, WV16 6AB  
Proposal: Conversion of existing outbuilding into an annexe  
Decision: Grant Permission

b) Reference: 25/01489/HHE (validated: 15/04/2025)

Address: Rowley Cottage Farm, Occupation Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BE

Proposal: Erection of a single storey rear extension to a detached dwelling, dimensions 4.374 metres beyond rear wall, 3.6 metres maximum height, 2.4 metres high to eaves

Applicant: Mrs S Byrne (Rowley Farm, Occupation Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BE)

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SUR42YTD07C00>

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=STFRKDTDGP400>

c)any received after issue of agenda

9) Finance:

a) Clerk's salary/HMRC. Insurance renewal

b) Any others received after issue of agenda

c)To confirm Asset Register – will send separately

d) Standing Orders & Financial Regulation Policies

10) Parish problems

11) Correspondence:

- SALC briefings
- Reply from PC Nolan
- Email from Chelmarsh CC re: donation.
- Hampton Loade notice board repaired and returned by SVR
- E-ON inventory of street lights
- Road Closure:B4555 Chelmarsh (Section 3) 13<sup>th</sup>-14<sup>th</sup> May & B4555 Eardington (Section 4) 15<sup>th</sup>-16<sup>th</sup> May.
- Cricket Club – hedge maintenance
- Park & Ride, Shrewsbury Hospital approved
- Completion of Interest Forms – electronically as per email sent out
- Training
- Any others after issue of the agenda

12) Date of next meeting: 24<sup>th</sup> June 2025