

Chelmarsh Parish Council

The Annual Parish Council meeting was held in Chelmarsh Parish Hall on Tuesday 20th May 2025 at 7.30pm.

Present: Cllrs Woods, P Thomas, A Cadwallader, T Cole, R Bebb, D Strong.

Shropshire Cllrs: George Holyhead

Clerk: Mrs F Morris

Parishioners: None

All elected Cllrs signed their Declaration of Acceptance of Office.

Newly elected Shropshire George Holyhead attended the meeting and introduced himself to the Councillors and Chairman asked all Cllrs were asked to introduce themselves.

1) Election of Officers:

a) Chairman: Cllr Woods asked if he was prepared to carry on, which he was, so it was proposed, seconded and **RESOLVED that Cllr Woods is Chairman.**

b) Acceptance of Office by Chairman - signed

c) Election of Vice-Chairman – Cllr Thomas did not wish to be nominated. Proposed, seconded and **RESOLVED to elect Cllr T Cole as Vice-Chair.**

d) Acceptance of Office by Vice-Chairman - signed

e)SALC Area representatives – Cllrs Cole and Cadwallader agreed to be the representatives.

2) Public time – meeting to be suspended for this item. None present.

3) Apologies for absence: None.

4) Declaration of Interests

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Cadwallader declared an interest in the planning application 7b as they do business with the applicant.

5) To confirm minutes of the meeting held on 29th April,2025:

These had been circulated with the agenda and were proposed, seconded and **RESOLVED that these be signed as a true record.**

6) Matters arising from minutes:

Clerks report:

Road closures:

Signage has once again left a lot to be desired with many complaints received.

The clerk had a message yesterday for confirmation that there would be no road closures for 22nd May due to a funeral. This was the reply after I mentioned the road closure at Eardington:

Thank you for highlighting this issue with us.

I can confirm that STW were meant to be here under lights as the Highways closure was lifted on Friday. We have sent an inspector to site to clarify this and it appeared they have closed the

road without our knowledge. I can confirm the road is open and they should be clear off site tomorrow.

There was a discussion regarding the confusing signs, start/finishing times/some potholes not filled and the need to come back and close the road again at the end of the month to complete the work.

Clerk understood that this was due to workmen not being able to use the required machine at the same time as others were being used. Hopefully the work will all be completed at the end of the month.

S. Cllr Holyhead will raise the concerns with SC and Clerk will write.

Any others: none.

7) Planning applications/refusals:

a) Reference: 25/01112/FUL (validated: 21/03/2025)

Address: The Uplands, Glazeley, Bridgnorth, Shropshire, WV16 6AB

Proposal: Conversion of existing outbuilding into an annexe

Decision: **Grant Permission**

b) Reference: 25/01489/HHE (validated: 15/04/2025)

Address: Rowley Cottage Farm, Occupation Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BE

Proposal: Erection of a single storey rear extension to a detached dwelling, dimensions 4.374 metres beyond rear wall, 3.6 metres maximum height, 2.4 metres high to eaves

Applicant: Mrs S Byrne (Rowley Farm, Occupation Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BE)

There was little point in discussing this application as this had been granted today according to the planning portal.

c) any received after issue of agenda – no others received.

9) Finance:

a) Clerk's salary - £xx paid standing order. HMRC- £ 147.83 Insurance renewal - ££423.38 (last year £421.91) and this is the last year of the Long-Term Agreement. Clerk had obtained quotes from other insurers which were far more expensive.

We have PL on playing field, cricket pitch and car park but we do need to carry out regular risk assessments. Cllr Thomas was happy to do this and Cllr Strong confirmed that the Cricket Club do their own anyway.

b) Any others received after issue of agenda:

SC – STREETLIGHTING – £164.02 (last year £162.44). Clerk has sent in new inventory to SC of the streetlights, as requested.

RESOLVED to pay all accounts.

EMG _ Lengthsman Scheme: Clerk requested confirmation that the amount to send to SC was £750. It was **RESOLVED to send in account for this amount, but the PC would not be going ahead with the scheme for 2025/26.**

Richard Millington had contacted the Clerk regarding the Hampton Loade junction needed cutting, but Clerk has already asked SC to add this to their schedule.

c) To confirm Asset Register – sent out separately. Cllr Woods queried if the bench at The Yeomans should be included – Clerk will check this and add if needed. All **RESOLVED to accept the Asset Register with this alteration, if needed.**

d) Standing Orders and Financial Regulation Policies:

Agreed to **approve the Standing Orders**. Financial Regulations need altering.

10) Parish problems:

- ✓ Bus from Bridgnorth/Highley is not stopping to pick up and drop off at Sutton. The PC had been in touch regarding this previously as there is a bus timetable at the end of Covert Lane. Clerk was asked to write to Diamond Coaches.
- ✓ Noticeboard unable to be opened to change posters at Hampton Loade. SVR kindly took this noticeboard away and put grandfather posts to fix it. Clerk had emailed to say thanks.
- ✓ Unicorn Inn had queried if the PC would donate towards replacing the defibrillator. They will be getting a quote from Dave Fulton and when the costs are available, the PC will donate.
- ✓ Defibrillator check of the machines at The Bulls Head and the Sports & Social Club need doing. Cllrs Thomas and Strong offered to do this. Clerk will send instructions.
- ✓ Gully dug out along Ingram Lane, but water now runs into the field.
- ✓ Clerk had received a complaint regarding a chain being put across the parking area opposite Astbury Terrace, which is causing problems for passing vehicles and cannot be seen at night. Clerk was asked to report this via FMS.

11) Reports (if available), omitted from agenda:

a) Police:

Reply from PC Nolan regarding traffic concerns raised last month:

The accident outside the church was a minor bump (I attended), I will certainly help in whatever you need me to, I noticed the mirror could do with a clean. Speeding vehicles are a problem especially now the summer months are here; I will be utilising the motorbike speed enforcement teams now hopefully this will help. If any of the overtaking and road rage incidents are caught on dash camera I can deal with these if the offences are captured, do you know if they reported this to the police?

In terms of the rural crime, Shropshire is so vast, and our resources so stretched it is a nightmare trying to cover all the rural areas with a 24 hour period, Myself and my 2 CSO colleagues are actively patrolling all our parish areas as much as we can whenever we are on duty, And I know that our response colleagues are also patrolling where they can, I will speak with the officers allocated these crimes and see if they have any leads or suspects and assist where I can

b) Parish Hall:

Neither Cllrs Woods nor Cole could attend the last meeting but thought this was fete planning. Clerk had asked RJM for a price of mowing the field and was told 'the same as before', but still not sure how long this takes.

c. County Cllrs report:

Only recently elected so no report.

12) Correspondence: *All noted as received/read unless comments made:*

- SALC briefings

- Reply from PC Nolan – in Police report.
- Email from Chelmarsh CC re: thanking PC for £100 donation.
- Hampton Loade notice board repaired and returned by SVR – photo shown to Cllrs.
- E-ON inventory of streetlights – sent to SC.
- Road Closure: B4555 Chelmarsh (Section 3) 13th-14th May & B4555 Eardington (Section 4) 15th-16th May. This will be closed again at the end of the month to complete repairs.
- Cricket Club – hedge maintenance
- Park & Ride, Shrewsbury Hospital approved – Cllr Cole confirmed this was a good service.
- Completion of Interest Forms – electronically as per email sent out. Clerk urged members to complete these and to send in their election expenses form.
- Training – Planning training just received but dates are not suitable. Clerk Strong asked Clerk to book him onto 2 courses.
- Any others after issue of the agenda

Clerk was asked to send out details again regarding the road closure
Remind South Staffs of the request for them to attend a PC meeting.
The drains at The Scrape ought to have been cleared during the road closure.

12) Date of next meeting: 24th June 2025 – Cllrs Cole and Woods would not be available.

There being no other business the meeting closed at 9.45pm.

Clerks' salary – s/order
HMRC – £147.83
SC – STREETLIGHTING – £164.02 (last year £162.44)
Insurance renewal - £423.28 (last year £421.91)

Signed: Chairman

Date: