

Chelmarsh Parish Council

Parish Council meeting held on Tuesday 22nd July 2025 at 7.30pm in Chelmarsh Parish Hall.

Present: Cllrs R Woods (Chairman), T Cole (Vice-Chairman), A Cadwallader, R Bebb, D Garrett, D Strong.

Shropshire Cllr: G Hollyhead

Parishioners: None

Clerk: Mrs F Morris

0) Parishioner's time: None present.

1) Apologies for absence: Noted as received from Cllr Thomas.

2) Declaration of Interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer. None declared.

3) Minutes of last meeting – 24th June 2025:

These had been circulated with the agenda, and it was proposed, seconded and **RESOLVED that these were signed as a true record.**

4) Matters arising from minutes:

a) Clerk's update:

Unicorn Inn, Hampton Loade defibrillator:

We've had some prices back for a replacement defib and case.

They total £1040.00 plus VAT, so any help that the parish council would be much appreciated. Kind regards, Dave, Unicorn Inn, Hampton Loade. This will be dealt with under finance.

Astbury Terrace complaint.

I visited Astbury Terrace last week and, after comparing the site with the Land Registry map, I can confirm that the chain is situated on private land and not on the public highway.

Kind regards, Andrew Keyland, Highways Maintenance Manager, Shropshire Council
Clerk confirmed that the complainant had been notified.

b) Any others - none

5) Planning applications/permissions/refusals received:

a) Reference: 25/02205/TCA (validated: 17/06/2025)

Address: St Peters Church, Chelmarsh, Bridgnorth, Shropshire

Proposal: Fell 2no Birch, crown lift to give vehicles 5m clearance trees over highway & remove rubbing limb from 1no Beech within Chelmarsh Conservation Area

Applicant: Ms Elizabeth Bebb (St Peters Church Junction With B4555 Via Chelmarsh Hall To The Cedars Junction B4555, Chelmarsh, Bridgnorth, Shropshire, WV16 6AZ).

Clerk confirmed that no objections were raised so this comment had already been sent in as the application came in just after our last meeting, although this has still not been decided.

b) Reference: 25/02183/FUL (validated: 14/07/2025)

Address: Lower Brock Hall Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6QA

Proposal: New agricultural building

Applicant: Mr Joseph Williams

This was discussed fully and whilst Cllrs raised no objections, it was asked if the building could be painted black or dark grey to blend in with the surroundings.

An email had been received from Alison Palmer

[Current licence applications in consultation | Shropshire Council](#)

The Astbury are up for an extension and overhaul of their license. It may be something that council wish to comment on through the representation process regarding the noise and lack of communication with the surrounding neighbours/farmers?

We are all happy to work together but they don't seem to notify locals when they are hosting firework events - these take place around the calendar at weddings and not just in November.

With Regards

Alison Palmer

Clerk/RFO

Highley Parish Council

Clerk had checked this with SC, and it was not a planning application, and details were given by SC Licensing.

Cllrs felt that The Astbury should make better efforts to let locals know when events, especially when fireworks are involved, due to the number of livestock, horses, does etc who get spooked. S Cllr Hollyhead will take this up with The Astbury and Clerk will make this comment to SC Licensing.

c) Any received after issue of agenda – none

6) Reports: (if available)

a) Shropshire Councillor's report. Cllr Hollyhead confirmed that the old Local Plan is out, and a new one is in the process. There s a call out for land to limit the impact on the green belt and SC are asking landowners to come forward with proposals for consideration.

b) Police - no report, but a survey had come through this afternoon. Chairman pointed out that he had recently completed one and asked Cllrs to complete this.

c) Parish Hall – Meeting this Thursday evening, the show went ahead, although numbers appeared to be down (very hot day).

Lease with the Church is progressing.

Secretary sent email requesting invoice for the grass cutting, but we do not get this until November. Chairman confirmed that the committee had suggested a 50% donation towards the £350 quoted. The Parish Hall will need an invoice from the PC.

7) Finance:

a) Accounts for payment:

- Clerks' salary – standing order - £xx
- HMRC PAYE £147.83

- Invoice #21874 from Information Solutions Ltd - £258.55 – website hosting & support contract renewal. Chairman queried if this covered the .gov.uk email address. Clerk understood that all Cllrs should have a .gov.uk email address but Chairman asked Clerk to seek clarification as if this was mandatory then this was very expensive for small parish councils and needs taking further by SALC.

SALC invoices - 2x£40=£80

- Any other accounts received after issue of agenda.
- D Malley - £79.20 – PAYE half yearly account.
- Unicorn Inn – donation towards defib. As the PC provided the ones at the Sports & Social Club and Bulls Head, they felt this one should be purchased completely. Clerk will contact the Unicorn as it will need to be ordered in the PC name in order to reclaim the VAT.

RESOLVED to pay all accounts.

- Income since last meeting – £750 EMG

b) Quarterly Bank Reconciliation – emailed separately. Clerk talked Cllrs through these and it was **RESOLVED to accept these.**

Automatic reply: Certificate of Exemption – Audit papers received by External Auditors

8) Parish problems:

Problems raised by Cllrs.

- Clerk pointed out that speeding had been mentioned on Facebook and that Police ought to come early morning or 4-5pm. It is now school holidays, so traffic does appear to be less.
- Clerk has tried to contact Alan Walker again regarding the Sutton sign but no luck.
- Double hedges need dealing with between Sutton, along Ingram Lane and into Highley. Two large vehicles have difficulty in passing and residents visibility from drives are impaired.
- Grass verge/pavement not cut/cleared on Sutton bend only verge cut. This does belong to SC.
- Any others:
Email received from Sports & Social Club requesting permission to put sign on the 'pallet board' at the junction of School Lane. Clerk had been asked previously if planning permission was required and had given the details to the Secretary. It appears that as the 'pallet' has been there continuously for 10 years permission was not required. After discussions Clerk was asked to reply as follows:

- ✓ There is already a directional brown sign opposite School Lane pointing to the Sports & Social and Bowling Club.
- ✓ Sign should say 'Members Only'.
- ✓ The sign would be better sited on the gate into the Sports and Social Club not on the roadside.
- ✓ Why do you need to advertise the opening hours as members should be aware of these.
- ✓ The sign stating room hire, functions, parties is felt to conflict with the Parish Hall.
- ✓ The pallet has been used to advertise many local events, i.e. rummage sales, fete etc and Cllrs have no objections to the Sports & Social Club using this to advertise events, but the pallet is not for their exclusive use.
- ✓ It appears that the pallet is on Shropshire Council land not land owned by the PC.

Cllrs feel that if you are not happy with this decision then please feel free to submit a planning application to Shropshire Council as the Parish Council are only consultees and have no power to grant such permission.

9) Correspondence: including Emails sent to Cllrs: Noted as read unless comments made:

- SALC Information Bulletins
- Electoral Roll alterations
- Online Declarations of Interest and Updates to Council Membership
- B4555 between Eardington & Chelmarsh - Road Closure-Severn Trent Water-new water connection * Length of connection = 6m- Sunday only works. 3rd August.
- Shropshire Together Conference - 25th July
- Change in VAT status – D Malley
- Change in payroll portal
- Chairs' Network Meeting - Thursday 11th September 2025
- The Astbury – dealt with earlier.
- Draft Minutes Bridgnorth and Shifnal Area Committee June 2025
- Road closure notice, covert lane, Chelmarsh, WV16 6BH – 11/8/2
- Any other after issue of agenda
- Telephone kiosk – final chance to retain kiosks for housing defibs only. No interest, as previously stated.

10) Date of next meeting: 23rd September 2025 – South Staffs Water representative to attend meeting.
As we do not hold a meeting in August Chairman asked Clerk to circulate anything which needs attention.

There being no other business the meeting closed at 8.58pm.

Payments made:

Clerks' fees – s/order - £xx
SALC – 2 x £40 training Cllr Strong - £80
HMRC PAYE - £147.83
Information Solutions - £258.55
D Malley - £79.20 – PAYE half yearly account
Unicorn Inn – £1040.00 plus VAT

Signed: Chairman

Date: