

## **Chelmarsh Parish Council**

**The Parish Council meeting held on Tuesday 24<sup>th</sup> June 2025 at 7.30pm in Chelmarsh Parish Hall.**

**Present:** Cllrs P Thomas, A Cadwallader, R Bebb, D Strong.

Parishioner: one

S. Cllr G Hollyhead

Clerk: Mrs F Morris

With the absence of the Chair and Vice Chair it was unanimously agreed that Cllr Thomas chaired the meeting.

**0) Parishioner's time:**

Parishioner present attended with regards to the PC co-option.

**1) Co-option of Parish Councillor/signing of Declaration of Acceptance of Office:**

Mr Dave Garrett, attended to seek re-election to the PC. There were no other nominations, and it was proposed, seconded, and agreed to co-opt Dave Garrett back onto the PC. He signed the necessary paperwork.

**2) Apologies for absence:** Received and noted from Cllrs Woods and Cole and Police. PC Nolan will be off duty for a while.

**3) Declaration of Interests**

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

None declared.

**3) Minutes of last meeting – 20<sup>th</sup> May 2025:**

These had been circulated with the agenda, and it was proposed, seconded, and **RESOLVED that these be signed as a true record.**

**4) Matters arising from minutes:**

a) Clerk's update:

Silt removal:

This appeared to have caused complaints from one resident. Clerk reported the concerns to South Staffs regarding the speeding tractors and mud, which they dealt with.

Clerk has again reminded South Staffs of the request for Officers to attend a PC meeting,

Cllrs confirmed that there is some carriageway erosion on the lane to Hampton Loade, ditches collapsed/filled in and passing points damaged.

It is a difficult situation as if South Staffs use smaller tractors/trailers it will take twice as long and the work needs doing. Clerk will remind South Staffs again regarding attending a meeting.

Richard Millington had been in touch regarding cutting the playing field hedge. This would be the first cut, he would check for birds' nests and then tidy it up for the fete.

He mentioned the Hampton Loade junction, but Clerk confirmed that SC had been requested to cut this and the bend opposite and footpath.

Permission granted for Cricket Club to use Parish Hall car park, following email request. Cllr Strong said the CC were very appreciative.

b) Any others: no others.

#### **5) Planning applications/permissions/refusals received:**

a) Reference: 24/04769/FUL (validated: 15/01/2025)

Address: Astbury Hall, Astbury, Bridgnorth, Shropshire, WV16 6AT

Proposal: Part demolition of existing (previous extension) building and replacement extension to form club house and pro shop

Decision: **Grant Permission**

b) Any received after issue of agenda – none.

#### **6) Reports:**

a) Shropshire Councillor's report:

Reported to SC the damage caused to Covert Lane, they apologised for this.

Local Plan – resubmitting new in 2/3 years.

b) Police:

PC Nolan confirmed that he would be off duty for a while, but Clerk has been notified that from July there will be a new Sgt covering the area.

Fly tipping has been a problem in Highley.

c) Parish Hall:

New lease is being drawn up Diocese Solicitors for the Parish Hall as the current lease expires in January 2026.

#### **6) Finance:**

a) Approval of accounts:

- I. Sign off accounts as presented by Clerk – these had been emailed out by the Clerk and copies handed out at the meeting, it was proposed, seconded, and **RESOLVED that these accounts were in order and signed by Chair.**
- II. To consider Internal Auditor's report – no issues were raised **RESOLVED to accept.**

- III. To complete Annual Audit form AGAR section 1 – questions read out and ‘yes’ answers given. Proposed, seconded, and **RESOLVED**
- IV. To complete Annual Audit form section 2 – accounting statements and Certificate of exemption. These were all checked, and it was proposed, seconded, and **RESOLVED that these were signed by Chair and Clerk.**
- V. To approve Asset Register – previously approved.

b) Accounts for payment:

- Clerks’ salary – standing order - £xx
- HMRC PAYE £147.83
- Internal Auditor’s account - £80
- Any other accounts received after issue of agenda:
- Information Commissioner’s Office - £52
- Proposed, seconded, and **RESOLVED that all these accounts are paid.**
- Income since last meeting – VAT return - £454.46, 23p interest. NOTED

**8) Parish problems:**

Problems raised by Cllrs:

- Silt removal complaints – dealt with earlier.
- Pothole complaints – reported on FMS – the one at Sutton has been repaired.
- Another accident on the Kings Arms bend.
- SLOW signs requested prior to the Hampton Loade junction.
- Grass verges still need cutting in Hampton Loade, the junction and the footpath and verge opposite old Kings Arms site.
- Cllr Cole reported that the verge where the hedge had been removed had a lovely display of wildflowers. Clerk had also been told that trees had been planted on there.
- Signpost at Hampton Loade, on the left-hand side of the sharp bend needs attention. Cllr Thomas has already reported this on FMS – Clerk will chase.
- SUTTON sign. Clerk will try to contact Alan Walker again as the PC would like this repositioned and need SC approval/attendance.
- Any others: none.

**9) Correspondence: including Emails sent to Cllrs: *All noted as received/read unless comments made:***

- SALC Information Bulletins
- Electoral Roll alterations
- Playground Inspection confirmation – cost will be £180 when carried out.
- Online Declarations of Interest and Updates to Council Membership
- Chelmarsh PC EMG request forwarded to SC, but they had queried if we were carrying on with the scheme. Clerk replied to say ‘no’.
- Reply from Diamond Buses re: stopping at Sutton – Reply was that there is no reason why the bus does not stop there.

- Chairs' Network Meeting - Thursday 10th July 2025
- B4555 between Eardington & Chelmarsh - Road Closure-Severn Trent Water- new water connection \* Length of connection = 6m- Sunday only works. 3<sup>rd</sup> August.
- Letter from Cabinet Member to Towns and Parishes – New Approach to Partnership with Town & Parish Councils – reply needed. Letter discussed, Clerk made some suggestions:
  - ✓ Signs should be collapsed/removed when work has finished.
  - ✓ FMS – needs reply when problem reported has been FIXED.
  - ✓ Response from Officers
  - ✓ New technician – no idea who looks after our patch now.
  - ✓ Pothole repairs need to be carried out before the first lot of paint wears off!
  - ✓ The clerk needs to be given contact details.
  - ✓ SC ensure that any hedges belonging to them are cut annually.
 Clerk will send reply and questionnaire completed.
- Street Lighting Joint Energy Agreement 2025/2026 – Chelmarsh Parish Council – new price £227.80pa from 1/6/25
- Town and Parish Council Neighbourhood Fund - April 2025 – nothing for Chelmarsh PC
- Any other after issue of agenda:
- Hospitals Transformation Programme update - 10th June. Clerk Suggested that if anyone did not join this session then the video was worth looking at and can watch this via code given in recent email from Chris Mellings – SALC.
- Letter received from Glenys Williams thanking the PC for nominating her and Barbara Theobald to attend the Lord Lieutenant of Shropshire's Garden Party, which she thoroughly enjoyed and took her sister Sheila Bebb with her. Barbara declined the offer.

**10) Date of next meeting: 22<sup>nd</sup> July 2025**

**Payments approved:**

Mrs F Morris - £480.99 – paid standing order - £480.79

HMRC - £147.83

V Turner - £80 – internal audit

Information Commissioner's Office - £52

**There being no other business the meeting closed at 9.00pm**

**Signed: Chairman**

**Date:**