

CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey

Email: clerk@chelmarshparishcouncil.gov.uk

Date: 15th September 2026

To: Councillors

You are hereby summoned to attend to a meeting of Chelmarsh Parish Council to be held on **Tuesday 22nd September** at **7.30pm** in **CHELMARSH PARISH HALL** for the transaction of business as set out in the agenda below.

Yours sincerely



Gillian Bailey

Clerk to the Parish Council

Public Open Session

Members of the public are invited to speak to Councillors.

1. Apologies for absence

To receive apologies for absence.

2. Declaration of Interests

To receive declarations of interest in matters on the agenda.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

3. Minutes

To confirm and sign the minutes of the previous meeting held on 28th July 2026 (Appendix 1)

4. Reports

- a) To receive a report from the unitary Councillor.
- b) To receive a report from the Local Policing Team
- c) To receive a report on the Parish Hall and consider action (to follow)

5. Planning Applications

- a) To consider the following planning application: 26/03297/FUL: Hillside Cottage, Chelmarsh. New single storey rear extension and glazed link.

[26/03297/FUL | New single-storey rear extension and glazed link | Hillside Cottage Chelmarsh Bridgnorth Shropshire WV16 6AX](#)

b) To consider any planning applications received after issue of agenda

6. Payments

- a) To approve the payment schedule for September 2026 (Appendix 2)
- b) To receive the schedule of payments made in July and August 2026 (Appendix 3)

7. Police and Crime Commissioner

To consider a response to the annual survey of Town and Parish Councils (Appendix 4)

8. NCNR 45 Working Group

To receive minutes from the last meeting of the NCNR 45 working group. (Appendix 5)

9. Pay Settlement

To approve the pay settlement in line with national agreements.

10. Car Park Fencing

To receive quotes for repair of the fencing to the car park at the Parish Hall. (To follow)

11. Environmental Maintenance Contract

To receive a first draft of a proposed request for quotation for the environmental maintenance contract. (Appendix 6)

12. Clerks Report

To receive a report from the Clerk and consider any recommendations. (to be tabled)

13. Parish Matters

To receive reports on Parish Matters from Councillors.

14. Correspondence

To receive any correspondence requiring action.

End