CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey
Email: clerk@chelmarshparishcouncil.gov.uk

Date: 17th November 2026

To: Residents

You are invited to attend a meeting of Chelmarsh Parish Council to be held on **Tuesday 24th November 2026** at **7.30pm** in **Chelmarsh Parish Hall** for the transaction of business as set out in the agenda below.

Yours sincerely



Gillian Bailey
Clerk to the Parish Council

Public Open Session

Members of the public are invited to speak to Councillors.

1. **Apologies for absence**
   To receive apologies for absence.

2. **Declaration of Interests**
   To receive declarations of interest in matters on the agenda.
   Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

3. **Minutes**
   To confirm and sign the minutes of the previous meeting held on 27th October 2026 (Appendix 1)

4. **Reports**
   a) To receive a report from the unitary Councillor.
   b) To receive a report from the Local Policing Team

5. **Chelmarsh Parish Hall**
   To receive an update following a Parish meeting held on 9th November 2026.

6. **Planning Applications**
   a) To consider the following planning application:
   PLANNING REFERENCE - 26/04173/FUL

   DEVELOPMENT PROPOSED - Temporary change of use of the existing barn to accommodate two Padel Courts for a period of 10 years, including associated installation works.
   LOCATION: - Proposed Barn Conversion North West Of Astbury Hall, Astbury, Bridgnorth, Shropshire.
   http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TNZRJETDMDQ00

   b) To consider any planning applications received after issue of agenda.

7. **Payments**
   a) To approve the payment schedule for November 2026 (Appendix 2)
   b) To receive the schedule of payments made in October 2026 (Appendix 3)

8. **Review of Governance documents**
   To review and re-adopt:
   a) Standing Orders (Appendix 4)
   b) Financial Regulations (Appendix 5)

9. **Environmental Maintenance Contract**
   To review the proposed quotation template and agree action. (Appendix 6)

10. **Clerks Report**
    To receive a report from the Clerk and consider any recommendations. (to be tabled)

11. **December Meeting**
    To consider if a parish council meeting be held in December or delegation arrangements.

12. **Parish Matters**
    To receive reports on Parish Matters from Councillors.

13. **Correspondence**
    To receive any correspondence requiring action.

End