

CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey

Email: clerk@chelmarshparishcouncil.gov.uk

Date: 22nd April 2026

To: All Parish Council Members

You are cordially invited to a meeting of Chelmarsh Parish Council to be held on **Tuesday 28th April 2026** at **7.30pm** in **CHELMARSH PARISH HALL** for the transaction of business as set out in the agenda below.

Yours sincerely



Gillian Bailey

Clerk to the Parish Council

Public Open Session

Members of the public are invited to speak to Councillors.

1. Apologies for absence

To receive apologies for absence.

2. Declaration of Interests

To receive declarations of interest in matters on the agenda.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

3. Minutes

To confirm and sign the minutes of the previous meeting held on 24th March 2026 (Appendix 1)

4. Risk Management

To review and approve the risk management schedule. (Appendix 2)

5. Fixed Assets

To review and approve the fixed asset register. (Appendix 3)

6. Insurance Review

To receive a report on insurance arrangements and consider action. (Appendix 4)

7. Year End Financial Reports

To receive financial reports for the year ending 31st March 2026

- a) Bank Reconciliation (Appendix 5)
- b) Balance Sheet (Appendix 6)
- c) Expenditure against budget (Appendix 7)

8. Annual Governance and Accountability Return 2025/26

- a) To resolve that Chelmarsh Parish Council meets the requirements for exemption from a limited insurance review. (Appendix 8)
- b) To receive the report from the Internal Auditor. (Appendix 9)
- c) To review and approve the Annual Governance Statement 2025/26. (Appendix 10)
- d) To approve the Annual Accounting Statements 2025/26. (Appendix 11)
- e) To confirm the dates for the exercise of public rights as 3rd June – 14th July 2026.

9. Planning Applications

- a) To consider the following planning applications:

- b) To consider any planning applications received after issue of agenda.

10. Payments

- a) To approve the payment schedule for April 2026. (Appendix 12)
- b) To receive the schedule of payments made in March 2026. (Appendix 13)

11. Clerks Report

To receive a report from the Clerk and consider any recommendations. To Follow

12. Parish Matters

To receive reports on Parish Matters from Councillors.

13. Correspondence

To receive any correspondence requiring action.

End