

# CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey

Email: clerk@chelmarshparishcouncil.gov.uk

Date: 12<sup>th</sup> May 2026

## To: All Residents of Chelmarsh Parish

You are cordially invited to the Annual Meeting of Chelmarsh Parish Council to be held on **Tuesday 19<sup>th</sup> May at 7.30pm** in **CHELMARSH PARISH HALL** for the transaction of business as set out in the agenda below.

Yours sincerely



Gillian Bailey

Clerk to the Parish Council

### 1. Election of Chair

- a) To elect a Chair for the year 2026 – 2027
- b) To receive the Chairs' declaration of interest

### 2. Election of Vice Chair

- a) To elect a Vice Chair for the year 2026- 2027
- b) To receive the Vice Chairs' declaration of interest

### 3. Public Open Session

Members of the public are invited to speak to Councillors.

### 4. Apologies for absence

To receive apologies for absence.

### 5. Declaration of Interests

To receive declarations of interest in matters on the agenda.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

### 6. Minutes

To confirm and sign the minutes of the previous meeting held on 28<sup>th</sup> April 2026 (Appendix 1).

### 7. Calendar of Meetings

To approve a calendar of meetings for the Council year 2026/27 (Appendix 2).

## **8. Reports**

To receive a report from the Unitary Councillor.

## **9. Shropshire Local Area Committee**

- a) To confirm renewal of membership of SALC at a cost of £360.10
- b) To appoint representatives to SALC Area Committee.

## **10. Planning Applications**

- a) To consider the following planning applications:
- b) To consider any planning applications received after issue of agenda.

## **11. Website**

To consider a report on the Parish Council website and agree action. (Appendix 3)

## **12. Office Equipment**

To consider a report on a replacement laptop and agree action. (Appendix 4)

## **13. Payments**

- a) To approve the payment schedule for May 2026. (Appendix 5)
- b) To receive the schedule of payments made in April 2026. (Appendix 6)

## **14. Clerks Report**

To receive a report from the Clerk and consider any recommendations. (To Follow)

## **15. Parish Matters**

To receive reports on Parish Matters from Councillors.

## **16. Correspondence**

To receive any correspondence requiring action.

End