

CHELMARSH PARISH COUNCIL

Clerk: Mrs Freda Morris
18 Glebe Drive
Stottesdon
Kidderminster
DY14 8UF
Tele: 01746 718453
Website: chelmarshpc.co.uk
Email: chelmarshpc@btinternet.com

Date: 20th June 2023

To: All Parish Council members
The Public and Press

Parish Council meeting will be held on **Tuesday 27th June 2023 at 7.30pm** in **CHELMARSH PARISH HALL** for the transaction of business as set out in the agenda below which you are summoned to attend.

Yours sincerely



Mrs F Morris
Clerk to the Parish Council

AGENDA:

- 0) Parishioner's time
- 1) Apologies for absence
- 2) Declaration of Interests
The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.
Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.
- 3) Minutes of last meeting – 23rd May 2023 (copy attached)
- 4) Matters arising from minutes:
 - a) Clerk's update:
 - b) Any others
- 5) Planning applications/permissions/refusals received:
 - a. Reference: 23/02313/PMBPA (validated: 01/06/2023)
Address: Proposed Residential Barn Conversions North Of Lower Sutton Farm, Hampton Loade, Bridgnorth, Shropshire
Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural buildings to form two dwellings
Applicant: Mr Robert Collins (Lower Sutton Farm, Hampton Loade, Bridgnorth, Shropshire, WV16 6BQ)
<http://pa.shropshire.gov.uk/online-b-applications/applicationDetails.do?activeTab=summary&keyVal=RVHAHHTD06Z00>
 - b. Reference: 23/01671/CPE (validated: 19/04/2023)
Address: The Nest, Hampton Loade, Bridgnorth, Shropshire, WV16 6BN
Proposal: Application for a Lawful Development Certificate for the existing use of the residential extension built in 2017
Decision: **Certificate - Lawful**

c. PLANNING REFERENCE: 23/02388/FUL DEVELOPMENT PROPOSED: Proposed front and side / rear extensions
LOCATION: The Poplars , Covert Lane, Chelmarsh, Bridgnorth, Shropshire. OS REFERENCE: 372449 - 286514
APPLICANT: Mr Johnson

d. Planning Enforcement Cases for 19/06/2023 relating to parish of: Chelmarsh

e. Any others received after issue of agenda

6) Reports: (if available)

a) Shropshire Councillor's report.

b) Police

c) Parish Hall

7) Finance:

a) Accounts for approval:

- i. Sign off accounts as presented by Clerk
- ii. To consider Internal Auditor's report
- iii. To complete Annual Audit form AGAR section 1
- iv. To complete Annual Audit form section 2 – accounting statements/certificate of exemption
- v. To approve Asset Register

b) Accounts for payment:

- Clerks' salary – standing order.
- HMRC PAYE
- Street Lighting Maintenance Renewal Contract invoice £35.68
- Data Protection fee - Reminder to renew ICO:00013387894 - £40
- Insurance Renewal Confirmation [Version Ref: 116070054]
- John Higgins Account - paid
- Any other accounts received since issue of agenda

c) Income since last meeting - £37.45 clothes bank (May), VAT return – £823.51, SC – EMG - £1500.

8) Parish problems:

- Problems raised by Cllrs
- Highley Health and Wellbeing Group - updates
- Any others

10) Correspondence: including Emails sent to Cllrs:

- SALC Information Bulletins
- SC – Electoral Roll/alterations
- Boundary Review
- PCC newsletter - May 2023
- SALC - Health & Wellbeing - two-part online event - 20th & 27th July 2023, 6.30pm - 8pm
- Letter from R Williams & R Evans re: Use of Cricket field
- South Staffs Water – River Silt removal – any problems reported?
- Lengthsman Scheme
- Bridgnorth and Shifnal Area Committee Meeting 19th June 2023 – any report?
- Ian Russell - New FixMyStreet updates on report: 'Potholes'
- To confirm permission granted to Jiggy Wrigglers for use of playground
- Google Analytics 4 – Web Orchard
- SALC - TOWN & PARISH COUNCILS and PARISH MEETINGS & D-DAY 80 - 6TH JUNE 2024
- NALC Legal Update – June 2023
- SALC - CONSULTATION: Shropshire Council Statement of Licensing Policy 2024-2029 – On SC website
- The Astbury lodge delivery
- How to Spot a Phishing Email – Web Orchard
- Any other after issue of agenda

11) Date of next meeting: **25th July 2023**