

# CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey  
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Date: 11<sup>th</sup> February 2026

**To: All members of the public**

You are cordially invited to a meeting of Chelmarsh Parish Council to be held on **Tuesday 17<sup>th</sup> February 2026** at **7.30pm** in **CHELMARSH PARISH HALL** for the transaction of business as set out in the agenda below.

Yours sincerely



Gillian Bailey  
Clerk to the Parish Council

**Public Open Session**

Severn Trent Community Engagement Team  
Members of the public are invited to speak to Councillors.

**1. Apologies for absence**

To receive apologies for absence.

**2. Declaration of Interests**

To receive declarations of interest in matters on the agenda.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

**3. Minutes**

To confirm and sign the minutes of the previous meeting held on 27<sup>th</sup> January 2026  
(Appendix 1)

**4. Reports**

- a) To receive a report from the unitary Councillor.
- b) To receive a report from the Local Policing Team
- c) To receive a report from the Parish Hall committee.

**5. Planning Applications**

- a) To consider the following planning applications:
  1. 26/00159/FUL Erection of infill single storey extension, Hall Farm House, Chelmarsh  
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T8X6P0TDFPB00>

- ii. 26/00408/OHL upgrade 3 spans of existing 11,000 volt overhead line to 3 phase to facilitate a customer. Land to the south of Cleedsmore Farm, Astbury  
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=T9VXP8TD0M200>

- b) To consider any planning applications received after issue of agenda

## **6. AGAR Assertion 10**

To receive a report on the requirements for assertion 10 of the AGAR (Appendix 2) and approve:

- a) Publication Scheme (Appendix 3)
- b) Document Retention Policy (Appendix 4)
- c) Data Protection Policy (Appendix 5)
- d) General Privacy Notice (Appendix 6)
- e) IT policy (Appendix 7)

## **7. Payments**

- a) To approve the payment schedule for February 2026 (to be tabled)
- b) To receive the schedule of payments made in January 2026 (Appendix 8)

## **8. Clerks Report**

To receive a report from the Clerk and consider any recommendations. (to be tabled)

## **9. Parish Matters**

To receive reports on Parish Matters from Councillors.

## **10. Correspondence**

To receive any correspondence requiring action.

End