CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey
Email: clerk@chelmarshparishcouncil.gov.uk

Minutes of a meeting of Chelmarsh Parish Council held on Tuesday 27th October 2026 at Chelmarsh Parish Hall commencing at 7.30pm

Present:
Cllrs A Cadwallader, T Cole, D Garrett, D Strong, P Thomas and R Woods

Also Present:
G Bailey, Clerk, Cllr G Hollyhead, Shropshire Councillor

Public Open Session
There were no members of the public present.

26/27 058 Apologies for absence
None.

26/27 059 Declaration of Interests
There were no declarations of interest in matters on the agenda.

26/27 060 Minutes
It was proposed by Cllr Strong, seconded by Cllr Garrett and **agreed** unanimously that the minutes of the previous meeting held on 22nd September 2026 were a true record. The Chair signed the minutes.

26/27 061 Reports

a) Unitary Councillor: Cllr Hollyhead

- The consultation on the Local Transport Plan is now live
- Shropshire Council has recruited a new planning enforcement officer
- Shropshire Council Chief Executive, Tanya Miles will be holding a number of ward events. Councillors confirmed they would be grateful for the opportunity to attend.
- The southern planning team have a capacity issue as there are not enough officers
- Further to a question from Cllr Thomas, Cllr Hollyhead confirmed changes to the system of delegation for planning applications.

b) Local Policing Team.

Councillors received a written report.

- Concerns have been raised about the dangerous parking at the Doctors surgery / hospital car park. Officers have attended. Police involvement is limited to when there are actual obstructions.
- Only one reported incident in the parish where it was more appropriate for another agency to attend.
- Increase in thefts of Land Rovers and Nissan Navaras across the force area. Owners (particularly of keyless entry vehicles) are recommended to use faraday pouches and keep keys away from doors or windows and consider additional security measures such as steering wheel locks.

Initials .....

- Details of community engagement events can be found on the parish council's website and local noticeboards. News | Chelmarsh Parish Council

26/27 062 Chelmarsh Parish Hall

Cllr Woods reported that the parish hall committee were trying to recruit to the committee prior to the meeting on 9th November. There have been three contacts expressing an interest.

He confirmed that the existing committee members are still in place despite confusion to the contrary.

Cllr Woods has been seeking support from ACRE.

26/27 063 Planning Applications

Members considered planning application 26/03614/FUL, Yew Tree Cottage, The Common.

It was **agreed** unanimously that there were no objections to the proposal.

26/27 064 Payments

a) It was **agreed** unanimously to approve the payment schedule for October 2026.
b) The payment schedule for September 2026 was noted.

26/27 065 Accounting Statements

a) Bank Reconciliation
b) Receipts and Payments
c) Balance Sheet
d) Half year payments against budget.

It was **agreed** unanimously to accept the accounting statements for Q2.

26/27 066 Car Park Fencing

Members discussed the quotes received and it was agreed to request another quote.

It was proposed by Cllr Garrett, seconded by Cllr Cadwallader and **agreed** unanimously that, in order to avoid delay, the decision to appoint a contractor be delegated to the chair and clerk, provided the cost does not exceed the highest quote already received.

26/27 067 Bridgnorth and Shifnal Area Committee

Councillors noted the minutes of the Bridgnorth and Shifnal area committee held 28th September 2026.

26/27 068 Local Transport Plan

Councillors considered and completed the questionnaire response to the local transport plan.

26/27 069 Clerks Report

a) There may be an impact on the precept for 2027/2028 from the removal of child benefit as income from the council tax support calculation.
b) Updates to the land registry (change address) will not be completed until September 2027.
c) Shropshire Council will now be using the national (mandatory) scheme of delegation for planning applications. Only large-scale developments will be considered by the planning committee.

Initials .....

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d) Sutton stop sign, still in progress, clerk to continue to follow up.
e) There is now an online application for the erection of poppies on Shropshire Council street furniture.

26/27 070 Parish Matters

a) Cllr Thomas advised that there is a retaining wall to one of the fields at risk of collapse. It was agreed that this be reported on fix my street in the first instance.
b) Cllr Garrett reported that some residents in Cobblers Row did not receive the letter regarding the Parish Hall.
c) Cllr Cole has reported the drains under the SVR bridge again (21st October) on one side the drain is completely underwater. When the standing water freezes in winter it is very dangerous.

26/27 071 Correspondence

a) Dog fouling awareness campaign. Parish Councils are asked to help identify hot spots as part of a campaign to inform patrols and target enforcement.
b) There is an online briefing on the digitisation of the Annual Governance and Accounting Return (AGAR).

There being no further business the meeting closed at 8.50pm

Signed ..... Dated .....

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