

## Chelmarsh Parish Council

**Parish Council meeting held on Tuesday 25<sup>th</sup> June 2024 at 7.30pm in Chelmarsh Parish Hall.**

**Present:** Cllrs R Woods (Chairman), P Thomas (Vice-Chairman), T Cole, D Garrett, R Bebb, S Garrett.

Parishioner: One

Clerk: Mrs F Morris

**0) Parishioner's time:** Parishioner just observing.

**1) Apologies for absence :** Cllr Cadwallader, Shropshire Cllr Tindall, PC Nolan, PCSO Fletcher were received and noted.

### **2) Declaration of Interests**

*The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.*

None declared.

### **2) Minutes of last meeting – 28<sup>th</sup> May 2024:**

These had been circulated with the agenda, and it was **RESOLVED** that these be accepted as a true record.

### **4) Matters arising from minutes:**

a) Clerk's update:

New updates on Road edge erosion – **Sutton to Hampton Loade**

We're pleased to advise you that this work has now been completed.

State changed to: **Fixed**

Cllrs confirmed that some areas had been dealt with but there is still some major erosion and the lane needs inspecting from top to bottom asap.

Reply RJM re Lengthsman scheme giving dates/details of when work was carried out.

Wednesday 29<sup>th</sup> May, Cllrs queried the Unicorn roadside strimmed. Clerk will query this with Richard Millington.

Defibs need checking at Bulls Head and Sports and Social Club. Cllr S Garrett offered to check the one at the Bulls Head. Clerk will forward instructions.

Playing field/hedge – is this to be cut/mowed for the fete? **Agreed** to ask Richard Millington to cut/tidy up as usual.

Bakehouse Lane had been inspected and reply from SC was **there was just one pothole that needs repair. The rest of the road is quite worn, but not yet actionable for repairs. The footpath (along B4555) has some surface wear but again is not at the point of urgent repair.**

Silt removal: Clerk asked if there had been any problems as she had asked South Staffs to request that the drivers drove slowly. No problems, 3 tractors being used and appeared to be good and respectful, and the road was kept clean after each run.

b) Any others :

Grass verges need cutting down the Sutton/Hampton Loade road and the whole road needs inspecting.

Signpost at Sutton – Clerk will chase SC again for a response.

**5) Planning applications/permissions/refusals received:**

a) Reference: 24/01701/FUL (validated: 30/04/2024)

Address: 2 Ingram Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6PZ

Proposal: Conversion of existing double garage and loft area into an annexe

Decision: **Grant Permission**

b) Reference: 24/00536/FUL (validated: 04/03/2024)

Address: Proposed Residential Conversion of Outbuilding at The Uplands, Glazeley, Bridgnorth, Shropshire

Proposal: Conversion of existing outbuilding to an open market dwelling

Decision: **Grant Permission**

c) Any received after issue of agenda – none received.

**6) Reports: (if available)**

a) Shropshire Councillor's report. No report but did confirm that a decision had not yet been made regarding the Household Recycling Centres.

b) **Police** – no report but the Priority Tracker needed completing with the PC's 3 priorities. These still remain as 1. Speeding, 2. Anti-social behaviour – dog fouling and fly tipping and 3. Thefts (other) farms/vehicles etc and will add residential properties as a property had apparently been broke into and another one attempted. Cler will forward tis to the Police. Email confirmed from Police that they had carried out a speed monitoring in Chelmarsh had recently been carried out and one driver was observed at 49mph and will be receiving a summons through the post.

c) Parish Hall: Fete preparations are going well but they need helpers and donations for tombola etc.

The lease for the hall is under discussion with Hereford Diocese at present.

**7) Finance:**

a) Approval if accounts:

- I. Sign off accounts as presented by Clerk - agreed
- II. To consider Internal Auditor's report – agreed and accepted.
- III. To complete Annual Audit form AGAR section 1
- IV. To complete Annual Audit form section 2 – accounting statements. Completed but we are signing the Certificate of Exemption. Agreed.
- V. To approve Asset Register – The cost of the Silent Soldier needed adding into the final figure. Agreed.

a) Accounts for payment:

- Clerk's expenses (not available)
- Clerk's salary - £xx paid s/order
- HMRC - £106.00 (overpaid 20p), will deduct next month.
- V Turner - £75 (internal audit)

- SC - £162.44 street lighting
- Insurance - £421.91
- SALC - £294.52

**RESOLVED that the invoices be paid/initialled**

- Any other accounts received after issue of agenda. None.

b) Income since last meeting – to be updated at meeting:

- VAT return - £762.96
- Salvation Army clothes bank - £23.60 May
- 77p interest May

**8) Parish problems:**

- Problems raised by Cllrs;  
Clerk asked about the grass verge on Sutton corner. As our EMG is being reduced it was **RESOLVED to ask SC to cut this.**
- Small black car (possibly Corsa speeding along Chelmarsh straight.
- Mirrors both broken opposite Church Lane.
- Verges need cut in Hampton Loade and inspection from top to bottom.
- Potholes along the lane to the reservoir still not filled.

Any others:

- Hedge complaints along B4555: Complaint came via Highley PC from Mr Maiden regarding the overgrown hedge opposite Garland House. The Clerk replied and said that this was being dealt with by SC as it is a double hedge, owned by SC, but they could not cut this last year as there was stock in the field and which needed stock proofing, but the owner was unknown.  
Mr Maiden gave details of the owner and Clerk will contact SC again.

**9) Correspondence: including Emails sent to Cllrs: Taken as read, unless comments made:**

- SALC Information Bulletins
- Electoral Roll alterations
- EMG Lengthsman grant cut to 50%
- Hampton Loade river silt move – dealt with earlier.
- Chelmarsh B4555 traffic operation [#268501189] – dealt with earlier.
- Highley Health & Wellbeing Community Meeting - meeting overview and actions.  
Chairman on holiday so did not attend the meeting, It is understood there are still a few problems, but appears to be working ok.
- Chelmarsh Reservoir Bird Hides- this was discussed, and the Chairman will reply to the email.
- Any other after issue of agenda:
- Clerk pointed out that the PC's policies need updating.
- Crane Counselling request for donation – not approved.

**10) Date of next meeting: 23<sup>rd</sup> July 2024**

**There being no other business the meeting closed at 9.10pm**

**Signed: Chairman**

**Date:**

DRAFT