

Chelmarsh Parish Council

Parish Council meeting held on Tuesday 27th March 2018 at 7.30pm in Chelmarsh Parish Hall.

Present:

Cllrs R Woods (Chairman), R Bebb, D Garratt, P Thomas, A Cadwallader.

Parishioners: 1

Clerk: Mrs F Morris

0. Parishioner's time:

A resident had asked parishioners to join up to the Community Seed Watch scheme but after taking the forms for completion residents decided against this as they were concerned about any repercussions and felt that this was up to the Police.

Cllrs said this is what has happened previously.

It was agreed to invite the team to the Annual Parish meeting and hope that they will be able to allay some of the fears. It was also suggested that residents might operate in a neighbouring parish rather than their own.

1. Apologies for absence:

Cllr A Davies (in London), Unitary Cllr R Tindall. It was **RESOLVED to accept these apologies**. No apologies received from Cllr M Williams.

2. Declaration of interests:

The Localism Act 2011, Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of member's interests maintained by the Monitoring Officer.

Cllr Bebb declared an interest in item 5c as this was his son's application.

3. Minutes of last meeting held on 27th February 2018:

These had been circulated with the agenda and it was **RESOLVED that these be accepted as a true record and the Chairman signed these accordingly**.

4. Matters arising from minutes:

a) Clerk's update:

Speeding update: Reply from Alice Croft:

Thanks – I will add this request for the speed limit reduction to the submission under the Road Safety Policy.

With regards to the VAS activation, the recommended speed from the DfT is 10% + 2mph of the posted speed limit, making this 46mph otherwise if you set them at the limit then they activate all the time and do not deter drivers and are not as effective as they appear to be permanently on.

I will await Robert's email however.

Clerk shared with Cllrs a Police Chief's Blog sent by Cllr Tindall.

Community Speedwatch response from residents (completed forms): dealt with earlier.

5. Planning applications/permissions/refusals:

a) Reference: 17/04697/FUL (validated: 26/09/2017)

Address: Redhouse Farm, Covert Lane, Chelmarsh, Bridgnorth, Shropshire, WV16 6BH
Proposal: Erection of single storey extension and porch to front elevation and single storey extension to rear elevation with balcony at first floor level; alterations to outbuildings to include some demolition.

Decision: Grant Permission

b) Reference: 18/00161/VAR (validated: 01/02/2018)

Address: Spadeley Manor Farm, Chelmarsh, Bridgnorth, Shropshire, WV16 6BJ

Proposal: Removal of Condition No. 10 attached to Planning Permission

BR/APP/LBC/07/0060 dated 22 May 2008

Decision: Grant Permission

c) Reference: 18/01171/FUL (validated: 14/03/2018)

Address: Upper House Farm, Hampton Loade, Bridgnorth, Shropshire, WV16 6BN

Proposal: Loft conversion with dormers to front elevation

Applicant: Mr & Mrs Bebb

Cllr Bebb took no part in the discussion and left the room.

Councillors discussed this and could see no problems and it was **RESOLVED to accept these subject to Fire and Building Regulations.**

Cllr Bebb was called back into the room.

d) Any received after issue of agenda:

No further plans received.

6. Financial matters:

a) Accounts to be paid:

Clerk's fees (paid standing order) - £xx

Clerk confirmed that the Transparency Fund grant for Clerk to update website had been paid into the bank £288.90 (2hrs per month x £12.50 per hour)

Clerk pointed out that she regularly works more hours than paid for asked if this amount could be paid to her. Clerk confirmed that she had checked with SALC and this is in order if Cllrs approve it. Copy of the application provided. It was **RESOLVED TO PAY THE Clerk this amount on top of her salary.**

Clerk's expenses - £47.79. Clerk's cheque would be for £276.89 which amounts to the extra transparency funding grant, plus expenses less £1.80 overpaid on Standing Order for monthly salary.

HMRC PAYE - £131.60

SALC Affiliation Fees 2018-19 - £231.49 due after 1st April.

Cleobury IT Solutions - £12.50 website domain name renewal.

It was **RESOLVED that all the accounts are paid.**

Any others received after issue of agenda - none received.

b) Bank statement – not available.

c) Transparency Code Funding – confirmation of grant - £288.90 (£300 requested but this was subject to a deduction of 3.7% as we had previously received a grant)

d) Electricity supply for street lighting: Chairman circulated a copy of the information he had obtained and explained the quotes received. It was **RESOLVED to complete the application for Npower at an estimate cost of £77.84 per year. Clerk will complete forms and send off.**

Clerk thanked the Chairman for sorting this out.

Once the precept is received then the Clerk can authorise for the street lights to be changed.

7. Parish problems:

School Lane potholes/water:

Clerk pointed out that she had had brought to her attention that the cricket field, bowling green and car park were suffering from some flooding due to the amount of water on the lane and was asked to check if SC or the PC could do something.

On checking with Highways Clerk received the following reply:

School Lane is classified as a BOAT so technically is maintained by Shropshire Council – countryside team. Try a colleague of mine Shona Butter, she is very good and may be of assistance.

Occupation Lane is classed as a bridleway so again try Shona. I would state that they have different intervention levels for what is deemed as a defect than Highways, although if your parish are willing to contribute then that might help matters along.

Clerk contacted SC Rights of Way as the PC had agreed to have the potholes/top part of the land repaired and received following discussions they agreed to visit the site and speak to the Cricket Club/Social Club and the following reply was received:

We have no problem with potholes being filled in at the top of the lane by the Parish Council.

We looked at the drainage issue and it is clear that nothing new is occurring here and there does not seem to be any significant change in the situation. Having said that, it is clear that some run off is going onto the cricket pitch and beyond. There is a ditch alongside the playground opposite the cricket ground, that is in need of cleaning out and your brother's (Richard Cook) colleague (Kevin Hotchkiss) was happy to do this to ensure water can get away. It was also clear that run off was not getting into this ditch by the entrance to the playground as well as it could do. We discussed a hump or grid to take the run off into the ditch and keep it on that side of the track. On reflection I feel that a grid capable of taking traffic would be the best solution here as putting humps on tracks can raise difficulties (tripping, signage needs and possibly painted lines). Again your brother's colleague was capable and happy to fit such a grid. I therefore propose that a cost is sought for a grid that could run the width of the lane which is capable of taking traffic. This should be installed at an angle to encourage water to flow into the ditch on the opposite side of the track from the cricket pitch. I would then consider funding the purchase of this grid if it is fitted locally.

The cricket/bowling club could then keep an eye on this and ensure it does not get blocked.

This should cure the flooding issue on the land as long as the ditch is maintained.

How does this sound as a solution to the problem?

Cllrs expressed concern regarding the future maintenance of this ditch as SC asked the Cricket/Bowling Club to maintain this and Cllrs felt that this should be SC. Concern was also expressed as to who would be responsible if the grid fitted by the Cricket Club failed.

Clerk rang Richard Cook and arranged for Cllrs to meet him tomorrow on site for him to explain the problems to them – Cllrs Woods, Bebb and Garrett would attend and report back. Cllrs felt that any work on this lane should be carried out prior to the PC paying for the repairs and confirmation is need from Purslow's regarding the work the will be carrying out.

Email from Cllr Thomas re: state of main road (forwarded to SC):

Reply from Graham Downes:

Thanks Freda for your email which I acknowledge receipt.

As you are aware we formerly inspect the B4555 on a monthly basis as per our inspection policy. This policy is derived from the Code of Practice for Well Maintained Highways.

We do however under take ad hoc inspections along this route as we are aware that certain sections are in a state of disrepair and where possible we try to intervene as best we are able.

Following on from those inspections we pass all notifiable defects to our term maintenance contractors to repair them in a timely manner, timescales pre-determined in our inspection manual.

Ringway have a number of live jobs on the system to repair defects along the length of the B4555.

We have also highlighted a number of sections of the B4555 for inclusion in the capital works programme, including locations at Knowlesands, Sutton and Highley High Street. It is envisaged that Works will be delivered at these locations over the next two or three financial years.

As for meeting with a member of the parish council I am happy to do so but in reality there is little more we can do to rectify the current situation.

Cllrs confirmed that some potholes had been repaired but not all.

Cllr Woods reported a very deep pothole opposite his house – Clerk will report.

Covert Lane very badly breaking up.

White lines need repainting from Kings Arms bend/Hampton Loade junction – Clerk confirmed that she had already reported this.

Clerk read out Cllr Tindall's email confirming that SC had been given extra money for highways/potholes.

Blocked gullies at Hampton Loade water running down to Railway.

2 blocked drains at The Glebe

Sewerage overflowing from cover along Occupation Lane near to Ellerdine Farm. Cllr Garrett offered to walk along there tomorrow morning on his way to the site meeting at School lane.

Telephone box at Hampton Loade still not working.

8. Reports (if available) from:

a) Parish Hall Committee:

Chairman confirmed that both he and Cllr Garratt attended the last meeting and confirmed that the Committee had agreed to donate possibly £500 towards the resurfacing of the playground and if the fete was good might increase this amount.

Clerk asked if they had considered installing Broadband in the village hall as Committees are looking for premises to hold meetings with broadband facilities. Costs involved have prohibited this but the representatives will bring this up at the next meeting.

b) Neighbourhood Watch: No co-ordinator.

c) Police – no report but Clerk did confirm that she had not sent a reminder of the meeting but will invite them to the Annual parish meeting.

d) Unitary Cllr Tindall – email re: highways funding/speeding read out.

9. Correspondence: includes emails forwarded to Cllrs: (all noted as received)

Information Bulletins

Snow & Ice - Council Matters

LJC reply from Vicky Turner – thanks for the PC agreeing to fund the activities and asked Clerk to book the hall.

Booking confirmation for Summer activities – this had come back as £100 but the PC had only agreed to pay £70. Clerk pointed out that last year the Severn Centre paid for this as the PC had not been invoiced. It was **RESOLVED to wait until the event takes place/invoice received.**

Emails from Cllr Thomas re: broadband/Annual parish meeting:

Cllr Thomas pointed out the problems in Hampton Loade and Asttbury with residents not being able to access fibre and probably not Airband for the foreseeable future. He also read an email from Chris Taylor a Connecting Shropshire which was sent to the MP after he had been contacted by a resident. After discussions it was **RESOLVED that the Clerk invites Lauren from Airband, Ben Walker and Chris Taylor from Connecting Shropshire to the Annual Parish meeting and to forward the points raised in Cllr Thomas email asking them to come with answers to his questions.**

Any other correspondence received after issue of agenda – nothing further received.

10. Policy updates:

Standing Orders – Clerk confirmed that there had been no updates

Financial Regulations – Clerk confirmed that there had been no updates

Asset Register – need to add notice board at Hampton Loade

Risk assessment – needs updating for next meeting

11. Date next meeting:

24th April 2018 – Annual Parish meeting/PC meeting.

It is still unsure if the large hall is free on the Tuesday evening. It was **AGREED to move the meeting to Wednesday 25th April but Mrs Garratt will confirm with Clerk as soon as possible regarding the availability.**

There being no other business the meeting closed at 9.20pm.

Signed: Chairman

Date: