

# CHELMARSH PARISH COUNCIL

Clerk: Gillian Bailey  
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Minutes of a meeting of Chelmarsh Parish Council held on Tuesday 17<sup>th</sup> February 2026 at Chelmarsh Parish Hall commencing at 7.30pm

## **Present:**

Cllrs R Bebb, D Garrett, D Strong and R Wood (Chair)

## **Also Present:**

G Bailey, Clerk

Cllr George Hollyhead

## **Public Open Session**

There were no members of the public present.

### **1. Apologies for absence**

It was unanimously **agreed** to accept apologies from Cllr T Cole and Cllr P Thomas.

### **2. Declaration of Interests**

There were no declarations of interest in matters on the agenda.

### **3. Minutes**

It was proposed by Cllr Garrett, seconded by Cllr Strong and **agreed** unanimously that the minutes of the previous meeting held on 27<sup>th</sup> January 2026 were a true record. The Chair signed the minutes.

### **4. Reports**

#### **a) To receive a report from the unitary Councillor.**

- Shropshire Council have received permission to increase Council tax above the limit to 8.99% to be presented to Full Council on 26<sup>th</sup> March 2026.
- The planning application for Tasley Garden Village will be discussed by the Southern Planning committee on 24<sup>th</sup> February. [Agenda for Southern Planning Committee on Tuesday, 24th February, 2026, 2.00 pm — Shropshire Council](#). Cllr Hollyhead will be making a representation. Councillors are invited to email any comments they may wish him to make.

#### **b) To receive a report from the local policing team**

Details of enforcement activity have been circulated to members by email and shared on social media by WMP.

#### **c) To receive a report from the Parish Hall committee.**

- The cupboard for Parish council records is now in place and in use: clerk to forward a list of contents to the Chair.

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- Two committee members will not be standing for re-election The committee chair would like to meet with the parish and church council to discuss the future of the committee.

## 5. Planning Applications

a) The following planning applications were considered:

- 26/00159/FUL. Erection of infill single storey extension, Hall Farm House, Chelmarsh  
It was **agreed** unanimously that there was no objection to this proposal provided all planning conditions are met.
- 26/00408/OHL. Upgrade 3 spans of existing 11,000 volt overhead line to 3 phase to facilitate a customer. Land to the south of Cleedsmore Farm, Astbury  
It was **agreed** unanimously that there was no objection to this proposal provided all planning conditions are met.

## 6. AGAR Assertion 10

Members considered the report on the requirements for assertion 10 of the AGAR.

It was proposed by Cllr Garrett, seconded by Cllr Woods and **agreed** unanimously to approve the policies as presented with the following amendments.

- Publication Scheme. Remove clerks home address. Add administration fee of £25 for photocopying.
- Documentation Retention Policy. Amend retention for disciplinary action to destroy once actions complete.
- Data Protection Policy. Remove clerks home address.
- General Privacy Notice. No amendments.
- IT Policy. Line 2.4 agree £200 liability for loss or damage.

## 7. Payments

- It was proposed by Cllr Strong, seconded by Cllr Bebb and **agreed** unanimously to approve payments as detailed in the payment schedule for February.
- It was **agreed** unanimously to accept the report of payments made in January.

## 8. Clerks Report

### a) Dog Fouling.

Shropshire Council will send a patrol when available. Cllr Garrett agreed to put up some posters to encourage reporting of persistent offenders to Fix My Street.

### b) Litter Picking.

Details of support by SC provided. Cllr Garrett to communicate to volunteers.

### c) Cycle Path SVR.

There is still no resolution to the ongoing maintenance of the cycle path. Cllr Wood to forward details from previous meetings to the clerk.

### d) Hampton Loade Lane / Jack Mytton Lane

The lane is designated as a bridleway (0116/8/5 on the definitive map; Shropshire Council has responsibility for maintenance only so far as required for a bridleway. It needs to be good enough for walkers, horses and push bikes. The challenge SC has is that the damage is caused by those with access rights along the bridleway.

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It was agreed to write to South Staffordshire Water; as they use the lane for multiple heavy vehicle movements, to remind them of these responsibilities.

**e) Updates to signage.**

It was agreed to proceed with the renewal of the signage for the car park and the recreation ground at a cost of £270.60 plus VAT (supply only).

**f) Play Equipment**

Ray Parry will be visiting site on the 26<sup>th</sup> to quote for the repair work identified in the last inspection report.

Cllr Garrett kindly volunteered to give the equipment a clean-up. He will also attend to the goal posts.

**g) Bakehouse Lane**

Members asked the clerk to speak to highways to confirm that access will be provided to all residents who use Bakehouse Lane to access their properties.

**9. Parish Matters**

The following reports were received from Councillors.

a) Cllr Garrett: Flooding on the B4555 by the Astbury is very deep and dangerous. The clerk has been advised by Cllr Cadwallader that there had been a site meeting about this recently. Cllr Hollyhead will speak with the landowner.

Following a recent phishing attempt Cllr Garrett queried the integrity of the Shropshire Council website.

b) Cllr Bebb. There are still issues with rails on the corner by his house being knocked down.

**10. Correspondence**

There were no matters for Council to consider.

There being no further business the meeting closed at 8.34pm

Signed .....

Dated .....